

Administrative Committee Meeting
Minutes
September 19, 2019

I. Call to Order

The Administrative Committee of the Capital Area Ground Water Conservation Commission (CAGWCC) met for an administrative meeting at 8:30 a.m. on September 19, 2019 in the CAGWCC conference room at 3535 South Sherwood Forest Blvd., Suite 137, Baton Rouge, Louisiana. The meeting was called to order by the Administrative Chairman, Mr. John Jennings.

II. Roll Call

The following committee members were present: William Daniel, Barry Huggins, John Jennings and Nelson Morvant. The following member was absent: Mark Frey.

Others attending the meeting were: Todd Talbot, Hays Town, Mark Walton & Joey Normand, CAGWCC Commissioners; Jason Shackelford, Freese & Nichols; Hunter Odom, Kyle Marionneaux and Kara Kantrow, Marionneaux Kantrow, LLC; and Anthony Duplechin and Shawn Scallan, CAGWCC staff.

III. Approval of Minutes

Mr. Jennings made a motion to accept the administrative minutes of July 18, 2019. Mr. Huggins seconded the motion. The motion passed.

IV. CAGWCC Financial Conditions

The financial conditions as of August 31, 2019 were reviewed.

V. Kantrow Marionneaux LLC – Proposal/Scope of Services

A proposal for scope of services from Kantrow Marionneaux was presented. Mr. Morvant made a motion to make a recommendation to the full board to accept the proposal from Kantrow Marionneaux for an amount not to exceed \$12,000. Mr. Huggins seconded this motion. After discussion, Mr. Morvant amended his motion to add in the proposal to work with the legislature in the development the rules and regulations for field and administrative operations for the CAGWCC. Mr. Huggins seconded this motion. The vote was as follows: yeas: Huggins, Jennings & Morvant; nays: Daniel. The motion passed.

VI. Resolution to Clarify Authorization to Engage Attorney General's Services

Mr. Huggins stated that a policy is needed as to who can make a request from the Attorney General's office that will result in a fee charged to the Commission. Mr. Huggins made a motion to direct whoever is hired by the Commission to develop the Commission's policies and procedures to write a resolution to clarify authorization to engage the Attorney General's Office or any other legal firm for services that result in a fee along with a procedure for members to get questions answered. Mr. Jennings seconded the motion. The motion passed.

VII. Discussion Items

The Committee discussed the following items: meeting frequency, audio recordings, monthly detail report and the performance audit.

VIII. Attorney General's Opinion on Rule of Capture

Mr. Jennings made a motion to recommend to the full board that an opinion be requested from the Attorney General's office on how do the previous court decisions on the rule of capture and the Commission's Enabling Act effect the Capital Area Ground Water Conservation Commission's authority on regulating limits of withdrawal of groundwater in the District. Mr. Huggins seconded the motion. The motion passed.

IX. Board Nominee

Mr. Jennings stated that Mark Walton is the board nominee and his first term will expire December 1, 2019. Mr. Walton stated that he is interested in seeking a second term. The committee will recommend Mr. Walton at the full board meeting.

X. Committee Member Comments

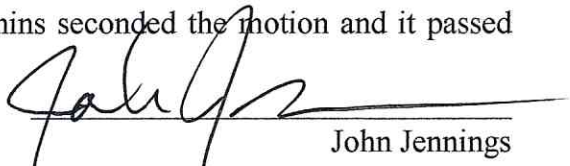
Mr. Morvant requested that board members refrain from sending emails to the full board which violate the open meetings law.

XI. Public Comment

Mr. Normand requested that a time table be put in place for the consideration of hiring a full time Executive Director in the future. He requested that this item be added on the agenda at the next administrative committee meeting.

XII. Adjournment

Mr. Morvant made a motion to adjourn. Mr. Huggins seconded the motion and it passed unanimously.


John Jennings
CAGWCC Administrative Committee Chairman